



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF LANDSCAPE ARCHITECTURE

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PUBLIC MEETING MINUTES:	BOARD OF LANDSCAPE ARCHITECTURE
MEETING DATE AND TIME:	Thursday, February 8, 2018 at 9:00 a.m.
PLACE:	Conference Room B, Cannon Bldg, 861 Silver Lake Blvd Dover, DE 19904
MINUTES APPROVED:	

MEMBERS PRESENT

Jeff Clark, Professional Member
Julie Bruck, Professional Member
Mary Ann Whidby, Public Member

MEMBERS ABSENT

Katherine Artigliere, Public Member
Timothy Metzner, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Patty Davis, Deputy Attorney General
Lisa Smith, Administrative Specialist II

OTHERS PRESENT

There we no others present.

CALL TO ORDER

Mr. Clark called the meeting to order 9:03 a.m.

REVIEW OF MINUTES

The Board reviewed the minutes of the August 10, 2017 meeting. Ms. Whidy made a motion, seconded by Ms. Bruck to approve the minutes as presented. By unanimous vote, the motion carried.

Unfinished Business

The members of the Board reviewed the Continuing Education Audit documentation submitted by Leroy Webb Jr. and Mark Dawson.

Ms. Bruck, made a motion, seconded by Ms. Whidby to approve the the audit documentation submitted by Mr. Webb and Mr. Dawson. By unanimous vote, the motion carried.

New Business

Ratification of Application(s) by Reciprocity

Ms. Bruck made a motion, seconded by Mr. Clark to ratify the applications for licensure by reciprocity which were submitted by:

Drew Newton
Martha Durand
Joan Honeyman
Daniel Avrit

Wisa Kompayak
Elizabeth Gilliam
Douglas Kopeck
Anna Wik

By unanimous vote, the motion carried.

Ratification of Certificate of Authorization

Ms. Bruck, made a motion, seconded by Ms. Whidby, to ratify the Certificate of Authorization applications submitted by:

Lee and Associates, Inc.
McCormic Taylor, Inc.
Biohabitats, Inc.

Emfesis LLC
Kimley-Horn and Associates, Inc.

By unanimous vote, the motion carried.

Review Application

The Board reviewed the application and request submitted by Allan Summers requesting approval to sit for the CLARB National Exam.

Ms. Davis explained to the Board members that they should review the application to determine whether Mr. Summers' education qualifies him for licensure in Delaware. The Board requested that Ms. Smith draft a letter explaining to Mr. Summers that he is approved to sit for the CLARB Exam.

Other Business before the Board

Mr. Clark and Ms. Bruck began a discussion concerning whether the DPR can monitor if a licensed Landscape Architect is affiliated with a company which holds a current Certificate of Authorization license. Ms. Davis suggested that the Board Table the discussion until the next scheduled meeting which will be held on May 10, 2018.

Public Comment

There was no public comment.

Next Meeting Date

The Board will hold the next scheduled meeting on May 10, 2018 at 9:00 a.m., in Conference Room “B” of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

Ms. Whidby made a motion, seconded by Mr. Clark to adjourn the meeting. The meeting was adjourned at 9:31a.m.

Respectfully submitted,



Lisa Smith
Administrative Specialist II
Board of Landscape Architects

DRAFT